

**ZIAUDDIN UNIVERSITY**  
**GUIDELINES, POLICIES AND PROCEDURES**

<b>Policy Name</b>	<b>Financial Support Policy on Conferences, Workshops, and Publications</b>
<b>Policy Number</b>	006
<b>Approved by</b>	280th & 281st Meetings of Academic Council
<b>Date of Approval</b>	February 16, 2019
<b>Date of Revision</b>	March 16, 2019
<b>Contact</b>	ORIC Office

**INTRODUCTION:**

Ziauddin University fosters an academic environment which enables and inspires the faculty to acquire high credentials and promote their achievement at national and international forums. This policy will outline the criteria that must be met in order to qualify for honoraria for publications.

**PURPOSE:**

1. It is the University's privilege to promote the learning environment, research culture and to facilitate the University's vision at the National/International forum for workshops & Conferences. The University also motivates the faculty to publish their original work in internationally recognized journals and reward capable employees who have the potential to grow within the organization.
2. The budget allocated for this purpose is Rs 3.0 million.
3. All colleges & Faculties of Ziauddin University will be facilitated by this budget.

**SCOPE:**

This policy is applicable to all colleges & Faculties of Ziauddin University.

**RESPONSIBILITIES:**

Core committee which comprises Director Research, Director ORIC, Dean FHS and a QEC member recommend the case to the Academic Council for approval.

**ZIAUDDIN UNIVERSITY**

## **FINANCIAL SUPPORT POLICY**

### **For ZU Colleges & Faculties**

#### **POLICY STATEMENT:**

Ziauddin University recognizes the importance of research in academics. To develop research culture in ZU the policy is formed to provide financial assistance to faculty members to support them in conducting high impact research.

#### **1 ELIGIBILITY CRITERIA FOR CONFERENCE / WORKSHOP:**

##### **1.1 Faculty/Staff members of ZU**

All regular employees having once in two years of services at ZU shall be considered for International / National conference/Symposia, Workshop, Training programs support.

##### **1.2 Travel to conference in non-presenter roles**

Conference or session chair, panelist, convener, moderator, discussant etc. will be funded only in exceptional circumstances, where such appearance is demonstrably important to the ZU research program, involves high scholarly significance and is scheduled for a major national or international forum.

##### **1.3 Faculty/Staff will be eligible**

Faculty/Staff will be eligible for support to attend one meeting in the current two-fiscal-year period.

##### **1.4 Support of international travel Grant**

Support of international travel Grant is by no means automatic, but rather is restricted to major participation in an international meeting be it Oral/Poster presentations

##### **1.5 Support of National Travel Grant**

Support for national grant will be restricted for oral presentation only

##### **1.6 University representation in Conference workshop & Symposium**

University's representation by a senior faculty/staff on nominations by the authority would get a complete coverage for airfare, boarding and lodging with justification and need.

## 2 ELIGIBILITY CRITERIA FOR JOURNAL PUBLICATION:

Article published in ISI (web of knowledge) recognized journals with;

- 2.1 W-Category for Science
- 2.2 Impact Factor Journal
- 2.3 Peer-Reviewed PMDC & HEC recognized Journal articles can only be considered on exceptional high merit as per recommendation by the committee/Authority
- 2.4 No reward money for publication of articles to support the M.Phil. / PhD degree as this is mandatory
- 2.5 Individual application to be entertained once in 2 years only
- 2.6 Exceptional cases will be at the discretion of the authorities in international journals with high impact factor

## 3 NATIONAL MEETING

### 3.1 Oral presentation:

Registration fee up to an amount of Rs. 5000-10,000/-and airfare up to a maximum of Rs. 25,000/ (Economy class). **Total: Rs. 35,000 max.** National conference which is of International worth its credibility will be weighted by the core committee

### 3.2 Poster presentation:

No amount was allocated for national conference

## 4 INTERNATIONAL MEETING

### 4.1 Oral presentation:

Individual application to be entertained once in 2 years only. This includes 50% of registration up to 50,000 or whichever is lower and 50% of airfare (economy ticket) up to 150,000 or whichever is lower will be sponsored by Ziauddin University

**Total: Rs. 200,000 max.**

### 4.2 Poster presentation:

**In International Conference reimbursement** for registration will be 50% up to Rs. 25,000 or whichever is lower and 50% airfare (economy ticket) up to a maximum of Rs. 100,000/ or whichever is lower will be sponsored by Ziauddin University **Total: Rs.125, 000/-**

- i. The substance of the research paper being presented should be based on an original research. In case any plagiarism is proved, apart from penalties imposed the applicant will refund the entire amount of the grant.
- ii. The paper has not been presented before in any conference/Workshop etc. And also, has not been published elsewhere.
- iii. The recommendation for grant would be through a committee comprising of VC, Dean Research, Director ORIC, Dean FHS and member of QEC.
  - **Faculty performance (PMS):** Application accompanied by a recommendation of respective Deans/HODs indicating the performance of the requesting Faculty/Staff
  - **Last awarded support:** (Grant to be awarded only once in 02 years (academic) merit cases will be dealt separately).
  - **Justification/Significance:** The most prestigious conference in various subject area would be entertained on merit, CME Accreditation Bodies with justification of ROTI form.

## 5 POLICY ON AWARD OF PUBLICATION HONORARIUM

### 4.1 Paper Publication:

No reward money for publication of articles to support the MPhil/PhD degree as this is mandatory.

### 4.2 Payment of International publication charges:

- i. Publication charges with maximum amount of Rs 20,000 up to 100,000 in high impact factor or (W) category journals on discretion of higher authorities.
- ii. Only the first author will be reimbursed.
- iii. Exceptional cases will be at the discretion of the authorities in international journals with high impact factors.
- iv. Budget allocated for different faculty and colleges of Ziauddin University, e.g. (College of Rehabilitation Sciences, College).

### Note:

We have developed a Database of National/International Conference & CME & Accreditation bodies along with high impact factor W-category and high citations category journals, like BMJ, NEJM which help in uplifting of the University ranking. Name of faculties are as follows:

- i. **Faculty of Health Sciences (FHS)**

- Ziauddin Medicine College
- Ziauddin Dental College
- Ziauddin College of Speech, Language and Hearing Sciences
- Ziauddin College of Rehabilitation Sciences
- Ziauddin College of Medical Technology

**ii. Faculty of Pharmacy**

**iii. Faculty of Engineering, Science and Technology (ZUFEST)**

- Department of Biomedical Engineering
- Department of Electrical Engineering
- Department of Software Engineering
- Department of Civil Engineering
- Department of Medical Technology & Information Science

**iv. Faculty of Law**

**v. Faculty of Eastern Medicine & Natural Sciences**

- Ziauddin College of Natural Sciences
- Ziauddin College of Eastern Medicine
- Ziauddin College of Horticulture

**vi. Faculty of Nursing**

- Department of Nursing
- Department of Nursing Education
- Department of Midwifery & Public Health Nursing

**vii. Faculty of Liberal Arts and Human sciences**

- Ziauddin College of Education
- Ziauddin College of Media Studies
- Ziauddin College of Languages, Literature & Culture